

**Department of Health & Social Services
Regulation of Itinerant Food Vending Establishments**

DEFINITIONS USED HEREIN:

Itinerant Food Vending Establishment ("IFVE")

A food vending business serving food or drink from any establishment or conveyance without fixed location and without connection to water supply and sewage disposal systems as set forth in Sec. 19-13-B-48 of the Regulations of Connecticut state Agencies.

IFVEs are subject to the following regulations, provisions and restrictions:

IFVEs must receive a license from the Town of East Hartford Health and Social Services Department prior to conducting sales in the Town. Application must be made through the Town's online permitting portal. Licenses must be renewed annually, and are revocable for failure to follow these regulations.

- (1) IFVEs shall only be parked and operated: (i) on those streets shown on a map provided to the operator at the time of registration. Such streets may be changed from time to time by the Chief of Police, in consultation with the Mayor; (ii) at events held at Town owned property provided the IFVE is operating as a caterer for an event held at that property and is not serving the general public; (iii) in Town parks provided the IFVE is associated with a Town sponsored event, or an organization utilizing Town fields or facilities pursuant to a permit issued by the Parks Department; or (iv) on private property, associated with scheduled events organized or approved by the owner of the property, and accessory to the existing business onsite subject to the requirements of Town Ordinances, Zoning Regulations and these rules and regulations.
- (2) IFVEs may only park in designated spaces on the streets described in (1) above, and at those events and locations set forth in Section (1) above. No IFVE will be permitted to reserve or hold a parking location or spot, in any manner.
- (3) IFVE shall be equipped with their own waste receptacles for use of its customers, and shall be emptied when full and the receptacles removed at the end of the business day. Any waste left on the ground or in the area around the vehicle must be removed prior to vacating the parking space. Under no circumstances shall any waste associated with the vehicle be disposed of in a public waste receptacle.
- (4) IFVEs must be equipped with their own supply of power and water and may not place any hoses or power-lines within the right of way or Town roadways.

(5) The following are not allowed:

- (a) The placement of any tables, chairs, fire pits or portable heaters outside of the IFVE.
- (b) The use of loudspeakers, speakers, amplifiers or other means for projecting voice or sounds.
- (c) Music, amplified or acoustic.
- (d) The use of temporary signs, with the exception of one small (less than 6 square feet) sign which must be located within 5 feet of the food truck and positioned so that it does not block any parking spaces, sidewalks, or vehicular traffic.
- (e) Flashing or blinking lights. Lighting shall be limited to that which is necessary to illuminate the IFVE for the safety of staff and customers.
- (f) Operating or serving customers from side of the IFVE facing a town road or other right of way that carries motor vehicle traffic.

(6) IFVEs will be allowed to operate Sunday through Saturday of each week, from 9 am to 6:00 p.m., unless otherwise associated allowed in the discretion of the Chief of Police with respect to those activities set forth in Section 8-24 (b) (8) hereof. Notwithstanding the receipt of a license, IFVEs will be subject to:

- (a) Posted no parking signs;
- (b) emergency and snow regulations; and
- (c) “no parking” restrictions on days designated by the Police Department.

(7) IFVEs shall be subject to the requirements set out in Section 19-13-B48, et. seq. of the Regulations of Connecticut State Agencies. IFVEs serving as “frozen dessert trucks” (commonly referred to as ice cream trucks) are required to follow all requirements of Public Act 21-20.

Received this ___ day of _____, 20__.

The undersigned owner or operator of an Itinerant Food Vending Establishment hereby acknowledges receipt of these regulations and agrees that failure to follow these regulations will result in revocation of its license.

(Legal name of entity or individual owning or operating Itinerant Food Vending Establishment)

Signature: _____

Print name: _____

Witness: _____

Town of East Hartford Department of Health & Social Services